

This report shows all the responses to the Fire Risk Assessment survey , including raised tasks.

Asset ID: 24570

Ballard Court

Cover Sheet

Photo



Date of Fire Risk Assessment

20 Mar 2025

Date of Next Fire Risk Assessment

20 Mar 2026

FRA Frequency (Months)

12

Purpose of Fire Risk Assessment

Annual Re-Assessment

Type of Fire Risk Assessment

Type 1 (Common Parts Only - Non Destructive)

Fire & Safety Assessor

Gary Bredin AIFireE

It is sensible to have arrangements in place to ensure the consistency of Fire Risk Assessments in terms of the assessment of risk and mitigations proposed. In this regard Accent peer validate around 20% of reports, which are available within our audit system.

The Scheme

Scheme Name	Ballard Court
Scheme Address	Ballard Court
Postcode	
Region	South
Scheme Manager	
Scheme Tel. No	-
Scheme Inspection Completed	Yes
Enforcing Fire Authority	Surrey Fire and Rescue service
Other staff in attendance	None
Number of on-site Accent staff	Scheme Manager Weekdays
Number of other (non-Accent) staff	Contract Cleaners in common areas

The Building

Accommodation Type	CAT2 Housing for Older People (S28)
Build Date	Jan 1 1967
Number Of Homes	82
Homes breakdown	Bedsit, Bungalow, Flat
External wall construction	Facing Brick
External wall finish	Facing Brick, Timber Clad
Roof construction	Timber
Roof covering	Flat Roof, Interlocking Pitched
PEEPs in place where necessary	Yes
Current Evacuation Strategy	Stay Put (Delayed) Evacuation
Conversion or purpose-built	Purpose Built
Number of storeys	2
Number of floors on which car parking is provided	2
Is there a habitable basement?	No
Number of internal Staircases (protected or unprotected?)	4 Protected
Number of External Staircases	1 not a destination fire escape.
External Balcony part of escape route?	N/A
Unusual features	None
Building Access Conditions for Fire Brigade	Vehicular Access to one or more elevations

Asset ID: 24570 Ballard Court

Fire Detection and Warning System	Flats and common areas not linked
Grade of fire alarm	Grade D
Category of fire alarm	LD1 Maximum Protection
Emergency Lighting Provision	Non Maintained System - Common Areas
Portable Fire Extinguishers supplied/fitted	Yes
Fixed Fire Fighting Installations	No

Customers

Number of occupants	50
Occupant tenure type breakdown	CAT1 Housing for Older People, CAT2 Housing for Older People, General Needs, Sheltered Schemes

Fire Safety Related Customer Safety Servicing

Overdue communal gas safety checks	0
Overdue domestic gas safety checks	0
Overdue communal electrical condition checks	0
Overdue domestic electrical condition checks	0
Overdue alarm call pull chord tests	0
Overdue communal PAT testing	0
Overdue customer mobility scooter PAT testing	0
Overdue Monthly Emergency Lighting Switch Tests	0
Overdue Annual Emergency Lighting tests	0
Overdue Weekly Fire Alarm Testing	1
Overdue Fire Panel - Six Monthly Testing	9
Overdue Fire Safety Equipment tests	9

Building Fire Safety Surveys - Communal Doors

Failing Communal Fire Doors	0
Communal Fire doors due for replacement within 5 years	0

Dwelling Doors

Failing Dwelling Fire Doors	0
Dwelling Fire doors due for replacement within 5 years	0

Fire Risk Assessment Survey Results

Scheme and Building Information

Photo



Date of Fire Risk Assessment	20/03/2025
FRA Frequency (Months)	12
Purpose of Fire Risk Assessment	
Type of Risk Assessment	
Quantity	1
Fire & Safety Assessor	Gary Bredin AIFireE
Enforcing Fire Authority	Surrey Fire and Rescue service
Scheme Tel. No	-
Other staff in attendance	None
Number of on-site Accent staff	
Number of other (non-Accent) staff	
Scheme Inspection completed	
Number of occupants	
Personal Emergency Evacuation Plans in place	
Current Evacuation Strategy	
Conversion or purpose-built	
Number of Storeys	
Number of floors on which car parking is provided	
Is there a habitable basement?	
No. of internal staircases (protected/unprotected)	
Number of external staircases	
External balcony part of escape route?	
Unusual features	

Fire Risk Assessment Survey Results

Building access conditions for Fire Brigade

Surroundings: Residential/Commercial

Fire Detection and Warning System

Grade of Fire Alarm

Category of Fire Alarm

Emergency Lighting Provision

Portable Fire Extinguishers / Fire Blankets supplied / fitted

Water Extinguisher(s) present

Foam Extinguisher(s) present

Dry Powder Extinguisher(s) present

Carbon Dioxide Extinguisher(s) present

Fire Blanket(s) present

Fixed Fire Fighting Installations supplied / fitted

Dry Riser(s) present

Wet Riser(s) present

Sprinkler System present

Hosereel(s) present

Automatic Opening Vent(s) present

Electrical Sources of Ignition

Electrical installation within common areas in good condition and no obvious damage?

Yes

Comment

Valid Electrical Installation Condition Reports held on file? (Common Areas & General Needs Flats)

Yes

Comment

Next test June 2025

Electrical App/PA Testing - tested within past 12 months?

Yes

Comment

Absence of trailing leads and adapters?

Yes

Comment

Evidence that mobility scooters are not being stored/charged in common areas?

Yes

Comment

Is there a purpose built mobility scooter store/charging area?

Yes

Comment

Does the building have a lightning protection system? **No**

Comment

Gas installations

Is there a commercial/domestic gas supply to the scheme? **Yes**

Comment

Valid LGSR held on file for fixed communal area gas appliances? (Boilers) **Yes**

Comment

Valid LGSR held on file for residential flats that contains gas appliances? **No**

Comment **No gas supply to flats**

Are smoke/heat detectors within General Needs flats subject to an annual inspection and the results **Yes**

Comment

Other Sources of Ignition

Is there a no smoking policy in place, which is enforced and adhered to? **Yes**

Comment

Adequate security against arson? **Yes**

Comment **Electronic entry system in place**

Are refuse/recycling bin areas managed and suitably located? **Yes**

Comment

Are there communal cooking facilities at this scheme? **Yes**

Comment

Are reasonable measures taken to prevent fires as a result of cooking? **Yes**

Comment

Where there is extraction in communal kitchens, are filters and ductwork changed/cleaned regularly? **Yes**

Comment

Housekeeping

Are all electrical/intake/service cupboards secure and free from general waste, contractors waste and residents personal items? **Yes**

Comment **All electrical cupboards were clear at the time of the audit**

Are unnecessary accumulations of combustible materials or waste avoided? Yes

Comment

Are combustible materials and substances separated from ignition sources and stored appropriately? N/A

Comment

Furniture/furnishings in good condition, fire retardant/resistant and comply with modern standards and regulations? Yes

Comment

Observation	Priority	Referred To	Required By:	Task ID
All tumble dryers were clear and filters empty.				



Other Significant Fire Hazards

Are all other significant fire hazards adequately controlled? Yes

Comment

Means of Escape from Fire

Is it considered that the building is provided with reasonable means of escape in case of fire? Yes

Comment

Escape routes unobstructed and safe to use? Yes

Comment

Exits immediately openable without a key and/or failsafe's function correctly? Yes

Comment

Reasonable distances of travel where there is a single/alternative direction of travel? Yes

Comment



Escape routes lead to final exits and open in direction of escape where necessary? Yes

Comment

Observation	Priority	Referred To	Required By:	Task ID
All areas were clear at the time of the audit.				
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Fire Spread and Development

Is it considered that the compartmentation is of a reasonable standard?	Yes
Comment	
Is there reasonable limitation of surface finishes that might promote fire spread (walls, floors, ceilings)?	Yes
Comment	
Are fire dampers/shutters provided in ducts/refuse chutes to protect means of escape against fire, smoke and combustion products?	N/A
Comment	
As far as can be reasonably ascertained, is the compartmentation within roof spaces of a satisfactory standard?	N/A
Comment	This area not checked during the audit
Loft hatches fire resisting?	Yes
Comment	
As far as can be reasonably ascertained, is the fire stopping above cross corridor fire doors within suspended ceiling void of a satisfactory standard?	Yes
Comment	
Do external walls, doors, windows and anything attached to the exterior, limit fire spread?	Yes
Comment	
If Smoke Control Systems (AOV's) are fitted, are the records of annual testing available?	N/A
Comment	
Are roller shutter doors that are required to be FR, fire resisting and self-closing?	Yes
Comment	


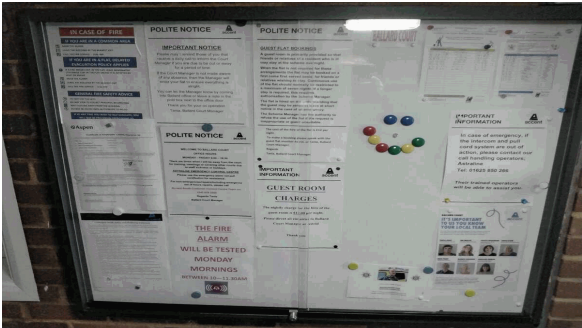
Observation	Priority	Referred To	Required By:	Task ID
All furniture checked were compliant				
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Emergency Escape Lighting

Is the emergency lighting correctly specified and installed as per current standards?	Yes
Comment	
Emergency lighting units in good condition and securely fixed to walls/ceilings?	Yes
Comment	
Records of monthly/annual testing available?	Yes
Comment	Next drop test March 2026

Fire Safety Signs and Notices

Are the correct Fire Action/Advice notices displayed in prominent locations within the common areas?	Yes
Comment	
Directional fire escape signage in place and adequate?	Yes
Comment	
Is there suitable LIFT signage i.e. do not use in case of fire?	N/A
Comment	
Do common area fire doors display the correct signage on both sides where applicable?	N/A
Comment	

Observation	Priority	Referred To	Required By:	Task ID
Evacuation policy posted throughout the buildings				
				
				

Means of giving Warning in case of Fire

Is the scheme fitted with a communal area fire alarm?	Yes
Comment	
Is fire detection and warning system appropriate for occupancy and fire risk, as per BS 5839-1:2017?	Yes
Comment	
Is the fire detection and warning system maintained/tested and all certificates saved on file?	Yes
Comment	
Fire alarm components in good condition and securely fixed to walls/ceilings?	Yes
Comment	
Hold open devices operate at the sounding of the alarm and are in a serviceable condition?	Yes
Comment	
Are there heat detectors located in the Kitchen, Boiler, Plant Room and Laundry?	Yes
Comment	
Is the fire alarm panel remotely monitored, and if so are there records of regular testing?	Yes
Comment	

Fire Extinguishing Equipment

Is fire extinguishing equipment and/or fixed fire fighting installations provided at this scheme?	Yes
Comment	
Portable fire extinguishers - appropriate type/number/position?	Yes
Comment	

Correct signage displayed by each fire extinguisher?	Yes
Comment	
Fire blanket in communal kitchen, secured to the wall, complete with signage?	Yes
Comment	
Dry risers - Inlet/outlet boxes secured and/or securing straps fitted to outlet valves?	N/A
Comment	
Records available of fire fighting equipment servicing within past 12 months?	Yes
Comment	

Observation	Priority	Referred To	Required By:	Task ID
All extinguishers were in date.				
				

Management of Fire Safety

Are these premises regulated by the Building Safety Regulator under the Building Safety Act?	No
Comment	
Are there other Responsible Persons who share or have fire safety duties in respect of the premises?	Yes
Have all details required by regulations been shared with all other Responsible Persons?	N/A
Comment	
Have all details required by regulations to be shared with us from other Responsible Persons been received and recorded?	Yes
Comment	
Will this FRA be shared with all other Responsible Persons for the premises?	Yes
Comment	
How will this sharing be achieved?	This is available on request
Is an office or IL scheme being inspected?	Yes
Comment	

IL Schemes & Regional Offices - Are there sufficient numbers of qualified Fire wardens? Yes

Comment

Offices - Are there suitable arrangements for ensuring the premises are evacuated? Yes

Comment

Offices - Are there suitable arrangements for evacuating disabled people? Yes

Comment

Offices - Suitable arrangements for meeting the fire service on arrival and providing relevant information? Yes

Comment

Offices/IL Schemes - Is there a suitable assembly point? During daytime hours

Comment

Offices - Are fire drills carried out at appropriate intervals? Yes

Comment

Passenger Lift

Is the scheme fitted with a passenger lift? Yes

Comment Chair lifts.

Is the lift in full working order at the time of the FRA? Yes

Comment

Is the lift fitted with a firefighters switch? N/A

Comment

Servicing and insurance inspection - Evidence of regular servicing/maintenance? Yes

Comment

Premises Inspection Box

Is there a premises information box for fire & rescue service use? No

Comment

Evacuation Policy

Are there suitable arrangements for summoning the fire service? Yes

Comment Out of hours monitored by Astraline

Taking FRA findings, is the evacuation policy appropriate for the scheme as per latest guidance? Yes

Comment

Engagement with Residents

Has information of fire procedures been disseminated to residents? Yes

Comment

Is general fire safety information disseminated to residents? Yes

Comment

FRA Frequency

Taking the findings of this assessment into account, is the frequency of the FRA correct? Yes

Comment

Miscellaneous

Are there any other observations/actions to raise that are not covered above. No

Are there fire related remedial works required at this property, that will affect the fabric of the building? No

Comment

Were there any unsatisfactory aspects of the Fire Risk Assessment? (Visible on Building Safety Report). No

Risk Calculator - Fire

The following risk estimator is based on the general health and safety risk level estimator contained within BS 8800: 1996. Guide to occupational health and safety management systems.

1. Taking into account the fire prevention measures observed at the time of this risk assessment, it is considered that the hazard from the fire (the probability of ignition) at this building is:

LOW



MEDIUM



HIGH



2. Taking into account the nature of the building, the occupants, the fire protection afforded and any procedural arrangements observed at the time of the assessment, it is considered that the consequences for life safety in the event of a fire would be:

MINOR



MAJOR



CRITICAL



The definition of the above terms is as follows:

FRA Review Frequency

MINOR	Outbreak of fire is unlikely to result in serious injury or death of any occupant (other than the occupant sleeping in a bedroom in which a fire occurs).
MAJOR	An outbreak of fire could result in injury of one or more occupants, but is unlikely to lead to fatalities.
CRITICAL	There is significant potential for serious injury or death of one or more occupants.

3. The above estimates are then read into the following matrix table to give the overall risk level for the site:

Fire Hazard	Minor	Major	Critical
Low	Trivial	Tolerable	Moderate
Medium	Tolerable	Moderate	Substantial
High	Moderate	Substantial	Intolerable

When the level of risk is established, the action level can be read from the table below:

Risk Level	Guide to actions and appropriate timescales
Trivial	No action is required
Moderate	Efforts should be made to reduce the risk level and this should be carried out within the specified time periods.
Substantial	Considerable resources may have to be allocated to reduce the risk level. It may be necessary to limit the occupation of some parts until urgent remedial action is taken.
Intolerable	The building (or the relevant area) should not be occupied until the risk is reduced.

The Overall Risk Level for this asset is:

Trivial