

Job Description

Job title:	Development Manager
Reports to:	Senior Development Manager
Responsible for:	No direct line management responsibility

Role Overview

We make moments that matter by truly caring about our customers and ensuring they are at the heart of everything we do.

Like us, you are committed to exceptional customer service, and working hard to ensure our customers feel valued, heard, and supported. We deliver affordable homes and build better futures by actively listening to the needs and aspirations of our customers. We work to create communities where people feel safe, secure, and empowered. By fostering open communication, offering tailored services, and continually striving for excellence, we all aim to build lasting relationships that go beyond housing – enhancing lives and contributing to thriving, vibrant communities where everyone can feel good to be home.

As a Development Manager, your core role will involve managing new development schemes from inception to completion, ensuring that they are delivered on time, within budget, and meet quality standards. You will be responsible for ensuring the success of a programme of schemes that contributes towards the wider organisational objective of delivering new homes. A key part of the role is ensuring compliance with Homes England’s and Accent’s audit requirements, while also liaising with internal stakeholders and external partners to support all aspects of the development process. You will play a vital role in ensuring the successful transition of completed properties to the relevant teams.

Core Values Alignment

We live and breathe our values. We are Smart, Driven, Caring, and Inclusive. Our colleague and leader competency framework underpins this and helps provide focus and clarity around the behaviours and attributes that are expected at Accent. Our focus on value for money ensures that we continue to spend wisely, work productively and make the best use of our resources. This is all about how we do things: it’s what we expect everyone to embrace and work towards in their roles.

In this role, you will exemplify Accent’s values by managing multiple development schemes and ensuring they meet the needs of both internal and external stakeholders. Your smart approach will involve meticulous project management and clear communication with colleagues and partners. You will be driven to deliver results that align with Accent’s growth strategy while ensuring compliance with key regulations. Your caring attitude will show in how you manage relationships, balancing customer satisfaction with operational goals. Inclusivity will be at the core of your leadership, as you collaborate across departments to deliver high-quality, affordable homes.



Key Responsibilities and Duties

- Manage the delivery of a programme of schemes, ensuring that targets for new homes are met within budget and on schedule.
- Contribute to the full development process from initial feasibility through to final accounts, ensuring that all projects comply with Homes England and Accent audit requirements.
- Ensure that all key milestones in the development process are notified and recorded appropriately, working closely with the Development Programme Team.
- Liaise with internal stakeholders to ensure the smooth handover of completed properties to relevant teams such as Customer Experience and Property Services.
- Assist the Assistant Development Director/Senior Development Manager in identifying new business opportunities, including land acquisition and the development of new schemes.
- Manage external consultants and contractors, ensuring that procurement processes are compliant, and that all capital projects are closely monitored and recorded.
- Prepare reports and updates on the progress of development projects for senior management, ensuring that key information is communicated effectively across the business.
- Participate in customer satisfaction surveys and use feedback to improve future projects and designs.
- Assist in the disposal of redundant or obsolete stock as required, ensuring value for money is achieved.

The must haves:

- CIH Level 3 Certificate in Housing Practice (or equivalent qualification) or willingness to work towards or qualified through experience
- Experience in project management, including managing contractors and consultants
- Understanding of project management tools such as Sequel
- Experience with managing budgets and ensuring cost control
- Knowledge of central and local Government housing policy and its implications for development
- Familiarity with the contractual aspects of development and asset management processes
- A valid UK driving licence and access to a vehicle

The added extras:

- Project Management qualifications such as Prince2
- Commercial awareness in the context of housing development
- Familiarity with Health & Safety regulations in construction

This role description highlights key responsibilities but is not exhaustive. Colleagues will agree on priorities with their Line Manager and are expected to work flexibly, supporting the team and working collaboratively across teams to deliver outstanding results for our customers. Working together as one team is our norm at Accent and reflects how we achieve success and meet the organisation's evolving needs.

We work flexibly and on an agile basis. We design our work around the customer with the focus being on ensuring we deliver the best possible service to our customers and to the best of our abilities. How and where you work will be agreed with your line manager to achieve the best outcome for both the organisation and for you, wherever possible.

