



ACCENT HOUSING - FIRE RISK ASSESSMENT



Region :	Yorkshire
Scheme Name :	Victoria Court
Scheme Address :	Victoria Road Huddersfield HD1 3TF
Date of Assessment:	11/05/2026
Date of Next Assessment:	11/05/2027
FRA Frequency:	Annual Re-Assessment under the Regulatory Reform (Fire Safety) Order 2005
Fire & Safety Assessor	Steve Manners Tech IOSH MIFSM MFPA DipFD

This Fire Risk Assessment has been conducted upon the instruction of Accent Housing.

Scheme Details		Victoria Court
Region:		Yorkshire
Scheme Name:		Victoria Court
Site Address:	Street:	Victoria Road
	Town:	Huddersfield
	Post Code:	HD1 3TF
Block & Asset No.		8903
Date of this Assessment		11/05/2026
Date of Next Review		11/05/2027
Fire Risk Assessment Frequency		Annual
Purpose of Fire Risk Assessment		Annual Re-Assessment under the Regulatory Reform (Fire Safety) Order 2005
Fire & Safety Assessor		Steve Manners Tech IOSH MIFSM MFPA DipFD
Director of Customer Experience		Jo Gallagher
Housing Partner Manager		Melanie Birdh
Contract Manager		Jai Kay
Scheme Manager/Customer Partner		None
Other staff in attendance		None
Use of Building		Category 2 Independent Living
Approximate Number of occupants		45
Occupancy Profile		Over 55
Familiarity of the occupants		Sleeping Familiar
PEEPs in place where necessary		Scheme Manager has details.
Number of on-site Accent staff		Scheme Manager Part-time
Number of other (non-Accent) staff		Contract cleaners in common areas
Support Agency (Supported Housing)		N/A
Current Evacuation Strategy.		Dual system Communal full evacuation flats stay put(Stay Safe)
Evidence that residents have been notified of the evacuation procedure		Fire Evacuation notices displayed in common areas and in place
History of fires in the building		None
Scope of Assessment		Type 1 (Common Parts Only - Non Destructive)
Applicable Fire Safety Guidance		Specialised housing guide

Building Details	Victoria Court
Construction Date	1987
Construction Type	Joisted or Load Bearing Masonry (Traditional)
Roof Finish	Pitched-Concrete Tile
External Wall Finish	Stone
Are there any areas of external wall cladding	No
Are there any balconies	No
Conversion or purpose-built	Purpose Built
Number of flats (self-contained)/rooms (HMOS, shared houses)	30 - 40
Number of storeys above ground Not including Basements	Two
Number of storeys below ground	None
Is there a habitable basement?	No
Number of internal Staircases per Block (protected or unprotected?)	Four-Protected
Number of External Staircases per Block	None
External Balcony part of escape route?	No
Unusual features	None
Building complexity	Simple
Building Access Conditions for Fire Brigade	Vehicular Access to one or more elevations
Surroundings: Residential/Commercial	Residential
Fire Provision Currently in Place	
Fire Detection and Warning System	Flats and common areas not linked
Grade of fire alarm (Flats)	Grade D
Category of fire alarm (Flats)	LD3 Minimum Protection
Grade of fire alarm (Communal)	Grade A
Category of fire alarm (Communal)	LD1 Maximum Protection
Additional Comments:	
Evacuation Alert System (EAS)	Not Fitted
Additional Comments:	
Emergency Lighting Provision Additional Comments:	Mixed System Common Areas
Portable Fire Extinguishers	Carbon Dioxide
	Fire Blanket
Additional Comments:	Fire Extinguishers in High risk areas only.
Fixed Fire Fighting Installations	None fitted
Additional Comments:	

Significant Findings - Fire						
Victoria Court				11/05/2026		
Action Ref:	Potential Area of Fire Risk	Yes-No-N/A	Observation/Comments/ Actions Required	Risk Rating	Target Completion Date	Referred To:
Fire Hazards						
1	Electrical Sources of Ignition:					
1.1	Electrical Installation within common areas (Fixed Wiring, sockets, switches, light fittings) in good condition and no obvious damage	Yes	All common area sockets and fittings in a satisfactory condition at the time of inspection	.		
1.2	Valid Electrical Installation Condition Reports held on file.(Common Areas)	Yes	Valid communal area EIC Reports uploaded to property file all In date at time of inspection Last Inspection Date : - 02/12/2025 Satisfactory	.		
1.3	Valid Electrical Installation Condition Reports held on file. (General Needs Flats)	Yes	Valid General Needs flats EIC Reports uploaded to M-Files and ActiveH. Satisfactory	.		
1.4	Electrical App/PA Testing - all portable appliances tested within past 12 months	Yes	Last Test Date : - 10/07/2025	.		
1.5	Absence of trailing leads and adapters	Yes	None within the communal areas	.		
1.6	Mobility Scooters - Stored/charged in common areas, purpose built store/resident flat	N/A	No evidence or reports that any of the residents own a mobility scooter	.		
2	Smoking:					
2.1	Are there any risks associated with smoking in the building?	No	Smoking is not allowed within the communal areas. Smoking is only permitted within flats. There are smoking signs present within the communal areas.	.		
3	Arson:					

3.1	Adequate security against arson?	Yes	There is a Fob entry system to the main entrance and all fire exits are only openable	.		
3.2	Is there an absence of unnecessary fire load in close proximity to building?	Yes		.		
4	Heating Installations (Portable/fixed) Gas Installations - Common Areas & General Needs Residential flats.					
4.1	If portable heaters are used, are there suitable controls?	N/A	There are no portable heaters within the communal area.	.		
4.2	Are fixed heating installations subject to regular maintenance?	Yes	Each individual flat is subject to 5 year electrical tests, there is no gas supply within residential flats. There is a communal gas central heating system . Last test date : - 22/12/2025	.		
4.3	Valid LGSC held on file for each residential flat that contains gas appliances.	N/A	No Gas supply within flats.	.		
5	Cooking:					
5.1	Are reasonable measures taken to prevent fires as a result of cooking?	Yes	There is a small Kitchen on the scheme used mainly for heating up food and making drinks.	.		
5.2	Where there is extraction ventilation in communal kitchens are filters changed/ cleaned and ductwork cleaned regularly?	N/A		.		
6	Lightning Protection System:					
6.1	Does the building have a lightning protection system, If so, is it adequately maintained?	N/A	No lightning conductor system fitted	.		
7	Housekeeping:					
7.1	Is the standard of housekeeping adequate?	Yes	Standard of housekeeping was very good at the time of inspection.	.		
7.2	Are all electrical/intake/service cupboards secure and free from general waste, contractors waste and residents personal items.	Yes		.		
7.3	Are combustible materials separated from ignition sources and stored appropriately?	Yes		.		

7.4	Are unnecessary accumulations of combustible materials or waste avoided?	Yes		.		
7.5	Are hazardous materials stored appropriately (i.e. oxygen cylinders, flammable materials, explosive products, oxidising products, aerosols)	N/A	No evidence of hazardous materials stored on site	.		
8	Furniture/furnishings on escape routes and other communal areas:					
8.1	Furniture/furnishings in good condition, fire retardant and complies with 1988 Regulations.	Yes	Furniture in communal areas has up to date labelling present.	.		
9	Other Significant Fire Hazards:					
9.1	Are there other significant fire hazards that are inadequately controlled?	No		.		
Fire Protection Measures						
10	Means of Escape from Fire:					
10.1	Is it considered that the building is provided with reasonable means of escape in case of fire?	Yes		.		
10.2	Escape routes unobstructed and safe to use?	Yes	There were no obstructions on the means of escape at the time of inspection.	.		
10.3	Exits easily and immediately openable where necessary, without a key?	Yes		.		
10.4	Reasonable distances of travel where there is a single/alternative direction of travel?	Yes		.		
10.5	Escape routes lead to final exits and open in direction of escape where necessary?	Yes		.		
10.6	Do failsafe's on locked exit doors function correctly?	Yes		.		
10.7	Is it considered that the building is provided with reasonable arrangements for means of escape for disabled people?	Yes	Disabled resident son the ground floor have reasonable means of escape. Ther are no disabled residents on the first floor.	.		
11	Measures to Limit Fire Spread and Development:					

11.1	Is it considered that the compartmentation is of a reasonable standard?	No	Pink foam requires removal from wires and pipes in lift room on first floor replace with fire stopping cement . Foam requires removing from cable tray in ground floor Switch room and replace with fire stopping cement WO 1375635.	Low	12/7/26	Building Safety Project manager
11.2	Is there reasonable limitation of surface finishes that might promote fire spread (walls, floors, ceilings)?	Yes		.		
11.3	Are fire dampers/shutters provided in ducts/refuse chutes to protect means of escape against fire, smoke and combustion products?	Yes	Bin chutes in refuse lobby all in good condition at the time of inspection.	.		
11.4	Compartmentation within roof spaces of a satisfactory standard?	N/A	No Access to roof space from Common Area	.		
11.5	Loft hatches fire resisting?	N/A	None fitted within the communal area.	.		
11.6	Fire stopping above cross-corridor fire doors within suspended ceiling void of a satisfactory standard	N/A	No Cross Corridor Doors with suspended ceiling at this scheme	.		
11.7	Smoke Control Systems (AOV's) Are records of annual testing available?	N/A	No Automatic vents fitted at this scheme	.		
11.8	Roller shutter doors (fire resisting)	N/A	Not fitted at this scheme.	.		
11.9	Do the external walls, windows, balconies etc pose a risk of significant fire spread?	No		.		
12	Communal Area Fire Doors (Inspection to include - construction, hinges, closure devices, intumescent/smoke seal condition, glazing systems and maximum gaps between door and frame.					
12.1	Communal fire doors to FD30s standard and in a serviceable condition,	No	Smoke seal missing from switch room door above the latch. WO 1375637 Adjust and or replace Self-closer on Laundry room door to close to lath WO 1375638	Low	12/7/26	Building Safety Project manager
12.2	"Fire door keep shut/locked" signage displayed on both sides of all applicable doors.	Yes		.		

12.3	Hold open devices operate at the sounding of the alarm and are in a serviceable condition	Yes	tested with the weekly fire alarm test by the scheme Manager	.		
13	Flat entrance doors (Internal Common Areas)					
13.1	Do flat entrance doors open onto internal escape routes?	Yes	New doors fitted throughout the scheme	.		
14	Flats with a single direction of escape to a single escape stairway. (External Balcony)					
14.1	Do the flat entrance doors that open onto an external balcony have to be passed during an escape?	N/A		.		
14.2	Are the separating walls between the flats and the balcony floor that have to be passed during an escape, fire-resisting up to a height of 1.1m?	N/A		.		
15	Emergency Escape Lighting:					
15.1	Is the emergency lighting correctly specified and installed as per BS 5266-1:2016	Yes		.		
15.2	Are all emergency lighting units in good condition and securely fixed to walls/ceilings	Yes	All in good condition at the time of inspection.	.		
15.9	Are records of monthly testing available?	Yes	Monthly test certs uploaded to M-Files and ActiveH In date at time of inspection. Last test date : - 07/05/2026	.		
15.10	Are records of annual testing available?	Yes	Annual test certs uploaded to M-Files and ActiveH In date at time of inspection. Last test date : - 17/04/2026	.		
16	Fire Safety Signs and Notices:					
16.1	Are the correct Fire Action/Advice notices displayed in prominent locations within the common areas?	Yes	The correct Notices are displayed throughout the scheme.	.		
16.3	Directional fire escape signage in place and adequate?	Yes		.		
16.4	Is there a suitable LIFT sign i.e. do not use in case of fire.	Yes		.		
17	Means of giving Warning in case of Fire:					

17.1	Is the fire detection and warning system appropriate for the occupancy and fire risk?	Yes		.		
17.2	Is the fire detection and warning system correctly specified and installed as per BS 5839-1:2017	No	There are no protective covers on the call points as per current regulations. Email sent to Building safety Project manager.	Low	12/7/26	Building Safety Project manager
17.3	Is the fire detection and warning system maintained/tested and all certificates saved on file. (BS 5839-1:2017)	Yes	The fire alarm is tested weekly by the scheme manager and monthly by Tunstall. Last weekly test : - 05/05/226 . Last 6 monthly test : - 7/04/2026	.		
17.4	Are there heat detectors located in the Kitchen, Boiler, Plant Room and Laundry?	Yes	Fire detection is within the flats only	.		
17.5	Is the fire alarm panel remotely monitored, and if so are there records of regular testing?	Yes	The fire alarm is remotely monitored by a receiving station. All records are available on ActiveH	.		
17.6	Are smoke/heat detectors within General Needs flats subject to an annual inspection and the results recorded on an in date Landlord Gas Safety Record (LGSR)	Yes	although no gas supply the detectors are tested Annually by Tunstall. All records are available on ActiveH	.		
18	Fire Extinguishing Equipment:					
18.1	Portable fire extinguishers - appropriate type/number/position?	Yes		.		
18.2	Correct signage displayed by each fire extinguisher?	Yes		.		
18.3	Fire blanket in communal kitchen, secured to the wall, complete with signage?	Yes		.		
18.4	Hose Reels - fitted, maintained?	N/A		.		
18.5	Dry/wet risers - Full access to all inlet/outlet boxes. All inlet/outlets secured and/or securing straps fitted to outlet valves?	N/A		.		

18.6	Records available of fire fighting equipment servicing within past 12 months	Yes	Available in ActiveH and last test date on extinguisher label.	.		
19	Management of Fire Safety					
19.1	Are there suitable arrangements for summoning the fire service?	Yes	There is a warden call system within the flats and the communal fire alarm is monitored by a receiving station, residents are also advised to call the fire service.	.		
19.2	Do relevant staff carry out regular fire safety checks	Yes	Housing Partners do scheme inspections.	.		
19.3	Sheltered Schemes & Regional Offices - Are there sufficient number of qualified Fire wardens.	N/A		.		
19.4	Offices - Are there suitable arrangements for ensuring the premises are evacuated?	N/A		.		
19.5	Offices - Are there suitable arrangements for evacuating disabled people?	N/A		.		
19.6	Offices - Are there suitable arrangements for meeting the fire service on arrival and providing relevant information?	N/A		.		
19.7	Offices/IL Schemes - Is there a suitable assembly point?	Yes	In the car park near main entrance.	.		
19.8	Offices - Are fire drills carried out at appropriate intervals?	N/A		.		
20	Evacuation Policy					
20.1	Taking the findings of the FRA into account, is the evacuation policy appropriate for the scheme?	Yes	The evacuation policy is correct for this type of building. The flats were Purpose built to allow residents to stay safely within their flats. There is a communal alarm for staff and visitors who may be in the communal areas to evacuate safely.	.		
21	Miscellaneous					

Photographs - Fire

11/05/2026

Victoria Court



Photo No. 1

Assembly Point



Photo No. 2

Fire Pannel and zone plan

Photographs - Fire	
11/05/2026	Victoria Court



Photo No. 3	Shroud missing off all call points throughout the scheme
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Photo No. 4	PAT in date
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Photographs - Fire

11/05/2026

Victoria Court



Photo No. 5

Covered Notice board



Photo No. 6

No smoking Signage throughout the building

Photographs - Fire

11/05/2026

Victoria Court



Photo No. 7

Lift Signage on both floors.

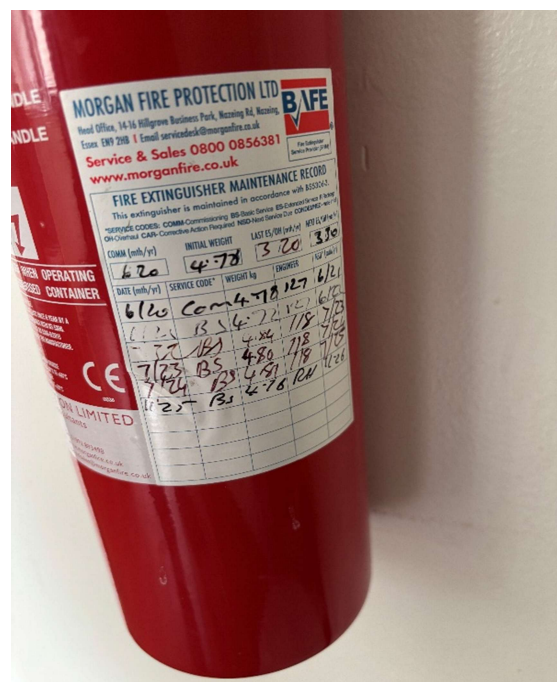


Photo No. 8

Extinguishers in Hi risk areas only In Date.

Photographs - Fire

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Victoria Court



Photo No. 9

Signage on Automatic doors.



Photo No. 10

None maintained Exit signage

Photographs - Fire

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Victoria Court



Photo No. 11

Remove pink foam and replace with fire stop cement.



Photo No. 12

Remove pink and replace with fire stop cement.

Photographs - Fire

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Victoria Court



Photo No. 13

Smoke seal missing Electric room door



Photo No. 14

Fire rated Bin chute in Refuse lobby

Photographs - Fire

11/05/2026

Victoria Court



Photo No. 15

Flat front Doors replaced throughout the scheme.



Photo No. 16

Oxygen in use at flat 13.

Photographs - Fire

11/05/2026

Victoria Court



Photo No. 17

Maintained Emergency Lighting and directional exit signage throughout the building. (Mixed EL system)

6. Risk Calculator - Fire

The following risk estimator is based on the general health and safety risk level estimator contained within BS 8800: 1996. Guide to occupational health and safety management systems.

1. Taking into account the fire prevention measures observed at the time of this risk assessment, it is considered that the hazard from the fire (the probability of ignition) at this building is:

(please insert x below)

LOW ☒ MEDIUM ☐ HIGH ☐

2. Taking into account the nature of the building, the occupants, the fire protection afforded and any procedural arrangements observed at the time of the assessment, it is considered that the consequences for life safety in the event of a fire would be:

(please insert x below)

MINOR ☐ MAJOR ☒ CRITICAL ☐

The definition of the above terms is as follows:

FRA Review Frequency

MINOR	Outbreak of fire is unlikely to result in serious injury or death of any occupant (other than the occupant sleeping in a bedroom in which a fire occurs).
MAJOR	An outbreak of fire could result in injury of one or more occupants, but is unlikely to lead to fatalities.
CRITICAL	There is significant potential for serious injury or death of one or more occupants.

3. The above estimates are then read into the following matrix table to give the overall risk level for the site:

Fire Hazard	Minor	Major	Critical
Low	Trivial	Tolerable	Moderate
Medium	Tolerable	Moderate	Substantial
High	Moderate	Substantial	Intolerable

When the level of risk is established, the action level can be read from the table below:

Risk Level	Guide to actions and appropriate timescales
Trivial	No action is required
Moderate	Efforts should be made to reduce the risk level and this should be carried out within the specified time periods.
Substantial	Considerable resources may have to be allocated to reduce the risk level. It may be necessary to limit the occupation of some parts until urgent remedial action is
Intolerable	The building (or the relevant area) should not be occupied until the risk is reduced.

Action Plan - Fire					
Victoria Court			11/05/2026		
Enter Risk Rating and Colour Code Here					
Potential area of fire risk	Observation/Comments / Actions Required	Risk Rating	Completion Date	Referred To:	Task ID No.
Fire Hazards					
Measures to Limit Fire Spread and					
Is it considered that the compartmentation is of a reasonable standard?	Pink foam requires removal from wires and pipes in lift room on first floor replace with fire stopping cement . Foam requires removing from cable tray in ground floor Switch room and replace with fire stopping cement WO 1375635.	Low	12/07/26	Building Safety Project manager	1375635
Communal Area Fire Doors (Inspection to include - construction, closure devices, intumescent/smoke seal condition, glazing systems and maximum gaps between door and frame.					
Fire doors to FD30s standard and in a serviceable condition,	Smoke seal missing from switch room door above the latch. WO 1375637 Adjust and or replace Self-closer on Laundry room door to close to lath WO 1375638	Low	12/07/26	Building Safety Project manager	1375637 1375638
Means of giving Warning in case of Fire:					
Is the fire detection and warning system correctly specified and installed as per BS 5839-1:2017	There are no protective covers on the call points as per current regulations. Email sent to Building safety Project manager.	Low	12/07/26	Building Safety Project manager	