



*Your home is soon to have...*

# **ROOF REPAIRS OR A NEW ROOF**

**[ACCENTGROUP.ORG/NEW-ROOFS](https://www.accentgroup.org/new-roofs)**

This leaflet tells you about the work that is going to be done in your home, and how it will affect you. The leaflet is for guidance only and depending on the type of property you live in, there may be some slight differences in the way the work is carried out.

Our staff and contractors always carry identification (ID) cards. You should always ask for ID before letting anyone into your home.

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### **Why is the work being done?**

The covering to your roof is in poor condition. This may need repairing or the roof may need to be replaced to prevent water damage to your home.

### **What work will be done?**

If the roof needs to be replaced, scaffolding will be put up around your home so our Contractor can work on the roof. If it is only repairs that need to be carried out we may not have to fully scaffold your home. Repairs will be carried out just to those areas which need work.

Our Contractor will remove the existing roof covering and any timber battens or under-felt (as required). Where there are existing roof timbers these will be checked to make sure they are in good condition, and if needed they will be replaced.

When the original roof is removed a waterproof felt covering will be fixed to make sure your home is protected until the new roof is fitted.

The fascia, soffit, guttering and downpipes may also need to be removed and will either be replaced or re-fitted as part of the works.

### **When will the work be done?**

You will be contacted by our Contractor when the work is due to start.

The contractor will employ a Liaison Officer who will be your main point of contact for any general 'on site' queries.

### **How long will the work take?**

This will depend on the type and size of the roof and the amount of work required. Prior to the work starting the Liaison Officer will discuss with you the work required and the timescale for completing the work.

When the work is finished, our Contractor and Contract Surveyor will inspect the work and may need access to your home.

## **What do I need to do before the work starts?**

The Liaison Officer will call at your home before the work starts to tell you what you need to do.

### ***This may include:***

- Removing everything that is stored in your loft.
- Moving garden furniture or other items away from outside walls so the scaffolding can be put up.
- Making sure you move any plants that are likely to be damaged by the scaffolding.
- Making sure you park your car away from outside walls where the scaffolding will go and any other areas advised by the contractor or Contractor Surveyor/RLO.

If you have any special needs which make it difficult for you to lift or move large items, our contractor may agree to move these for you. They will not be able to accept any liability for damage to your belongings and may ask you to sign a form to say you agree to this.

## **How will this work affect me?**

The main disruption will be to the outside of your home and there will be some noise.

Access to your home may be restricted but the Contract Surveyor/RLO will discuss this with you before the work starts.

Our Contractor will follow safe working practices at all times.

Where scaffolding is being used ladders will be secured at the end of each working day to ensure that access cannot be gained to the scaffold overnight or at weekends. It is essential that children are warned to keep away from the scaffold at all times.

Sometimes scaffolding can affect television reception. It may be necessary to remove a satellite dish that gets in the way of the scaffolding. We will make sure that the satellite dish is refitted when the work is finished.

Our Contractor will treat you and your home with respect. They will clean up any mess and pack away equipment at the end of each day.

## **GET IN TOUCH...**

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