

HOMEOWNERSHIP ADMINISTRATION FEES - 2018 / 19



Ref No	Description	All Fees are inclusive of VAT
1	Nomination Fees - Sales where purchaser nominated by Accent - as per lease	-
2	Nomination Fees - Sales where purchaser nominated by Accent - but no lease clause	£500
3	Landlords Property Enquiries Form Completion (LPE1) - all tenures excluding Freehold Houses	£400
4	Landlords Property Enquiries Form Completion (LPE1) - Freehold Houses	£200
5	Landlords Enquiries - Hard Copy (Printed and sent in post) - additional fee	£60
6	Further Enquiries in relation to Landlords Enquiries (3 & 4)	£50
7	Remortgaging and further advance fees	£130
8	Notice of Transfer	£100
9	Notice of Charge	£100
10	Deed of Covenant	£100
11	Copy Lease (Via Land Registry) - No charge if via LPE1	£60
12	Copy Lease (if copy held on our records) - No charge if via LPE1	£30
13	Standard Valuation Fee	Fees vary depending on surveyor appointed
14	Lease Extension Application	£250
15	Legal fees for Lease Extension	£500
16	Leasehold Enfranchisement Application(Per Unit)	£250
17	Legal Fees for Lease Enfranchisement	£500
18	Home Improvement Request - Basic	£50
19	Home Improvement Request - Complex (including visit by Accent Surveyor)	£200
20	Home Improvement Request - Complex (including visit by External Surveyor)	£100 + Surveyor Costs
21	Home Improvement Request - Licence for Alterations and deed of variation	£350
22	Home Improvement Request - Retrospective Consent - No Surveyor visit Required	£100
23	Home Improvement Request - Retrospective Consent - Surveyor visit Required	£250
24	Home Improvement Request - Retrospective Consent - External Surveyor visit Required	£200 + Surveyor Costs
25	Charge for any written correspondence in respect of any debt held on Residents Account	£10
26	Charge for any email or phone call in respect of any debt held on Residents Account	£5
27	Copy of Full Buildings Insurance Policy - No charge if via LPE1	£50
28	Removal of Land Charges Entries	£200
29	Deed of Postponement	£225
30	Deed of variation	£225

Ref No	Description	All Fees are inclusive of VAT
31	Deed of rectification	£395
32	Staircasing Applicaton (up or down)	£200
33	Licence to Assign	£100
34	Notice to Sublet	£100
35	Certificate of Compliance	£100
36	Schedule of Condition	£125
37	Providing a Copy of NHBC Certificate	£30
38	Surrender of Lease	£500
39	Re-grant Lease	£500
40	Copies of Invoices in relation to Service Charge Accounts	£0.05 per copy
41	Copies of statement of Rent/Ground Rent and Major Works Accounts - No charge if via LPE1	£30
42	Providing additional copies of service charge demands / Annual Accounts	£30
43	Charge for completing Major Works/Cyclical Maintenance	8% of contract value